

Support for Multiple Vendor Tax ID Types

APTAWEB-9876

Introduction

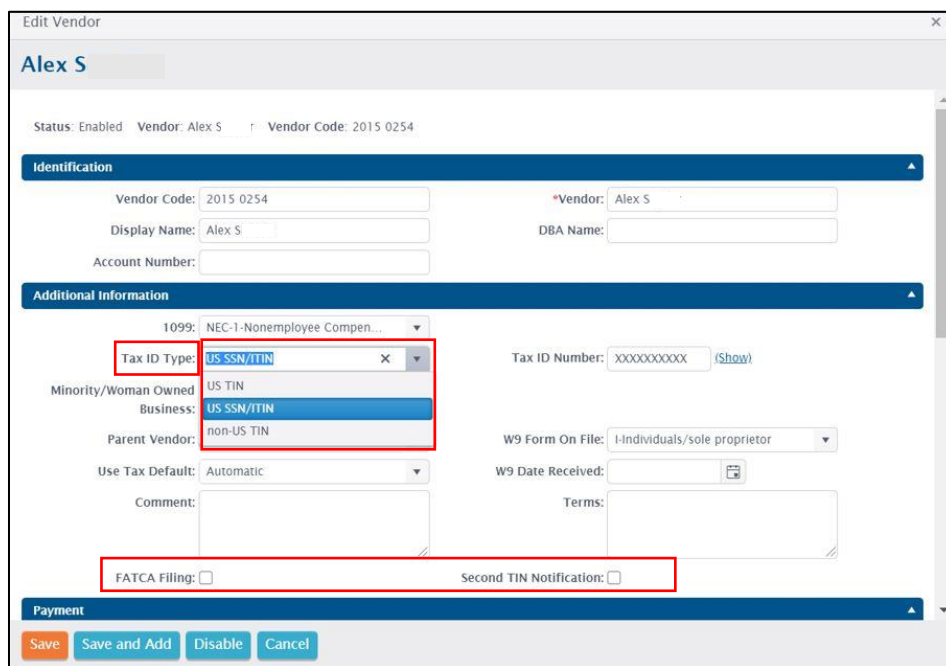
AptaFund has added support for international Tax ID Numbers in the vendor record on the **Vendor Management** screen. Users can now enter a US or a non-US ID number in the Tax ID Number field.

Purchasing & Payables > Vendor Management > Tax ID Type and Tax ID Number fields

On the Add/Edit vendor popup, there is a new Tax ID Type list box to indicate the type of tax ID for the vendor. This enhancement allows a user to enter a Non-US Taxpayer Identification Number (TIN), such as for a Canadian vendor, as well as a Social Security Number or US TIN other than a Social Security Number.

- If "US TIN" is chosen, enter the Tax ID Number as ##-####-####.
- If "US SSN/ITIN" is chosen, enter an individual Tax ID or Social Security Number as ###-##-####.
- If "non-US TIN" is chosen, enter any format of ID number, up to 20 characters.

For foreign vendors, there are also new fields to indicate whether the vendor files a form 8938 under the Foreign Accounting Tax Compliance Act (FATCA) and if so whether the vendor uses a second TIN for those filings. Please note that this field will only accept one value.



The screenshot shows the 'Edit Vendor' interface for a vendor named 'Alex S'. The form is divided into sections: Identification, Additional Information, and Payment. In the 'Additional Information' section, the 'Tax ID Type' dropdown is highlighted with a red box and is open, showing three options: 'US SSN/ITIN' (which is selected), 'US TIN', and 'non-US TIN'. Below this, there are checkboxes for 'FATCA Filing' and 'Second TIN Notification', both of which are currently unchecked and also highlighted with a red box. Other fields include Vendor Code (2015 0254), Display Name (Alex S), Account Number, Tax ID Number (XXXXXXXXXX), and W9 Form On File (Individuals/sole proprietor).

Figure 1: Samples of the Tax ID Type

NOTE: The default Tax ID Type has been set to "US SSN/ITIN".

